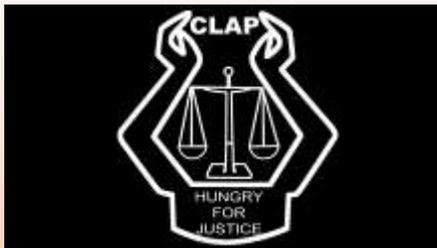


Annual Report 2018-19



CLAP Legal Service Institute

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Preface



It gives me immense pleasure to present the Annual Report of CLAP for the financial year 2018-19. It was a year of successful activities with several accomplishments. When we look back we see that a wide range of efforts were attempted in various themes to develop a Rule of Law State.

In 2018-19, we were able to retain our core activities and at the same time we ventured into new thematic areas with a well developed vision and goal. The uniqueness of our activities is that in every case we look at the issues at hand from the lenses of law as we consider that the objective of law is a social minimum for realisation. Needless to say that the work horizon is getting enlarged over the years, but in no cases it is doing different thing without a common goal. The CLAP is definitely taking up various issues of concern to address the challenges however we have a common goal for all the issues, i.e. realisation of right of people and prevention of exploitation. In a nutshell CLAP does different things differently which finally culminates in upholding constitutional and legal rights.

During the preceding financial year, the CLAP has introduced a programme to strengthen rural governance institutions to eradicate poverty. The esteemed Centre for World Solidarity has extended its support to implement the project in Badamba Block.. Even though there was no specific partnership available, the CLAP still has courageously taken up the issue of Urban Land Entitlement of Slum Dwellers as per a new legislation enacted by Odisha Legislative Assembly.

By and large the financial year 2018-19 was a memorable year with a whole lot of commitments and actions thereon. I hope this Annual Report will give an idea about the kind of work that the CLAP is engaged with and the nature of accomplishment to improve lives of people.

DR. BIKASH DAS
PRESIDENT
CLAP LEGAL SERVICE INSTITUTE.

BACKGROUND

CLAP, the acronym of Committee for Legal Aid to Poor, is the oldest Public Interest Law Organisation in India. It was founded in 1982 by eminent Sarvodaya Leader ShyamSundar Das. The CLAP is a Society, registered under Societies Registration Act (Act XXI of 1860) as a non-profit making NGO which advances human right through use of law, legal process and legal system. It manages Legal Service Institute through which the activities of CLAP are given meaningful expression. The Headquarter of CLAP is based in the City of Cuttack in the State of Odisha in India.

CLAP has a mission to render legal services pro-bono to strengthen access to justice for marginalised and undertakes juridical advocacy for legal reform. It originated with a view to broaden the horizon of legal services in its various dimension for promotion, protection and enforcement of human right. Over the years it evolved as a specialized organization in the field of law and justice. Broadly the Legal Service Institute endeavours to eliminate injustice from the society and engaged to promote justice. Through its strategic legal intervention, the Legal Service Institute re-affirms its commitment to strive towards progressive realization of fundamental human rights with dignity of individuals and the communities. While doing so it aims to bring about good governance based on rule of law through strategic application of law which is equitable, transparent and accountable as well as gender responsive.

VISION, MISSION AND GOAL OF CLAP

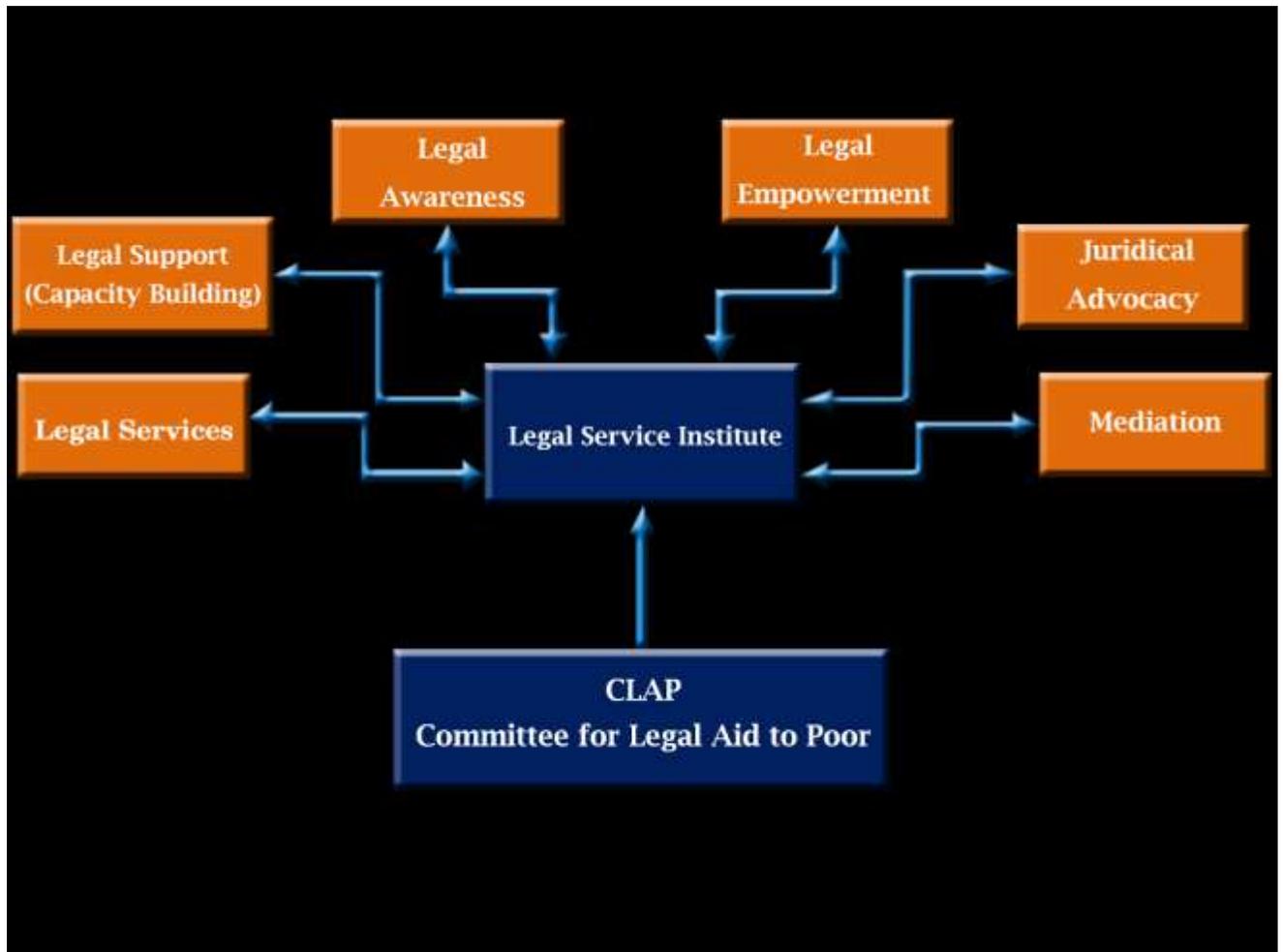
Vision: Being inspired by Democratic Values, more particularly the concept of Rule of Law and having full faith in Fundamental Human Rights with Dignity, the Committee for Legal Aid to Poor in short **CLAP** visualises a **Society where Justice and Equity Prevails** based on the principle of equality of opportunity and protection for all irrespective of sex, religion, caste, creed, colour and socio-economic status.

Mission: In order to accomplish its vision, the CLAP manages Legal Service Institute which strives to eliminate injustice in its manifold manifestation and promote justice by way of strategic legal intervention and through strengthening access to justice. The mission of the organisation is to render legal services in its various dimensions. The CLAP dedicates itself for promotion, enforcement and protection of human right with dignity in association with civil society organisations and governance systems. In its endeavour the CLAP uses Law, Legal Process and Legal System as a tool for empowerment of people and a means for accomplishment of desired goals. The mission statement of CLAP reflects its commitment towards accomplishment of Human Rights with Dignity, Democratic Development and Environmental Justice. The principle of Rule of Law is the fundamental premise within which the mission has been envisaged and rolled out.

Goal: Elimination of all forms of Discrimination, Exploitation and Injustice on Women, Children, People with Different Sexual Orientation, Scheduled Caste, Scheduled Tribes, Minorities, Persons with Disability, People living below Poverty Line and exclusion of all those institutions that perpetuates Poverty or causes deprivation of entitlements. Improved opportunity for marginalised to overcome their situation is the sole aim in all actions.

Our Strategies

The Legal Service Institute serves the society through the following major strategies:



THEMATIC FOCUS



Access to Justice – Legal Service

As the core thematic focus, the CLAP runs a Demonstrative Model Legal Service Clinic at Cuttack to enhance opportunity for legal representation and legal defence as the case may be for marginalised people and communities. The Demonstrative Model Legal Service Clinic was initially launched in 2017 on a pilot basis. Based on the learning the work further improved and carried forward in this year also.

Even though legal aid and advice has been a core activity of CLAP since its inception in 1982, from 2017 it was decided to focus on Access to Justice as one of our thematic focus in a comprehensive manner. Accordingly, the Demonstrative Model Legal Service Clinic operates as a separate activity. Thus, there was a paradigm shift from project based approach to a programmatic approach.

The Demonstrative Model Legal Service Clinic offers the following services in a single window system to meet various kinds of legal needs of marginalised people and communities:

1. Litigation Support,
2. Legal Representation Services,
3. Referral Services,
4. Application to HRIs,
5. Drafting of Legal Documents
6. Mediation

The CLAP has identified the following people for coverage under its legal service programme:

1. Women,
2. Children,
3. LGBT-IQ,
4. Persons with disability,
5. Social caste groups
6. Indigenous tribal population

During the financial year 2018-19 the Demonstrative Model Legal Service Clinichas dealt with 1276 cases of various natures. It was observed that there is a huge demand for legal service by women for domestic violence cases and matrimonial issues.

Legal Awareness

Dissemination of legal information is a key to realization of legal entitlement and prevention of exploitation. Keeping in mind the importance to legal information in everyday life of people, the CLAP has developed various methods to create awareness about laws among general public. By and large the following methods are used for awareness building on law:

1. Holding Legal Awareness Camp.
2. Street Law Programme.
3. Mobile Vehicle Awareness Programme.
4. Publication of Booklets and Posters.



During 2018-19 the CLAP has taken up the following issues for generating legal awareness in the society:

1. Victim Compensation.
2. Child Marriage.
3. Right to Public Services.
4. Safe Abortion Law.
5. Social Welfare Schemes and Laws.

Through our programme relating to legal awareness the CLAP has reached out to almost 150000 population in a single year. As a result of our legal awareness initiative there is a demonstrative increase in demanding entitlements and challenging social norms.



SRHR as Human Rights – Juridical Advocacy

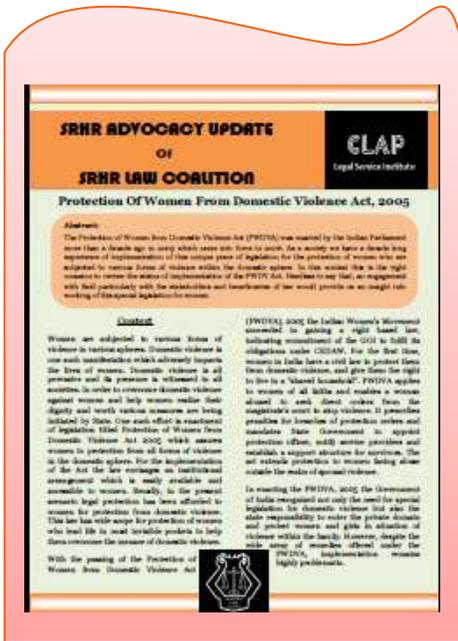
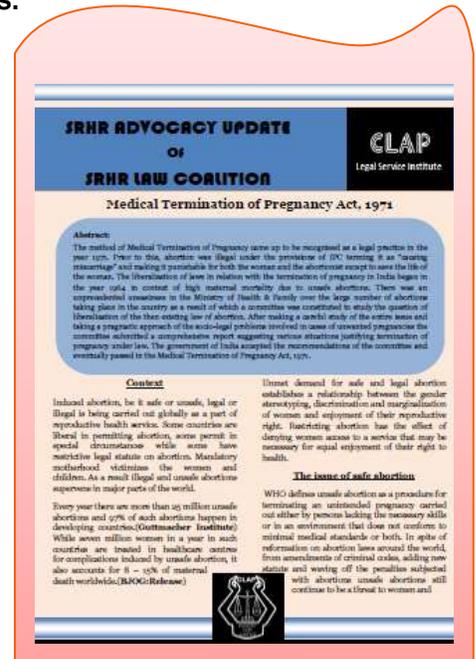
CLAP visualizes its role as a catalyst for change by undertaking a systematic right based juridical advocacy from the perspective of laws on SRHR at various level which includes people in the community to legislators and policy makers.

Thus, CLAP seeks to engage itself in the community and various levels of decision making. The advocacy on SRHR holistically aims at engaging the community to overcome barriers and influencing legislative as well as policy decision. Under Policy Advocacy work the activities were carried out both at the State of Odisha and at the National level. CLAP has developed a SRHR Law Coalition with membership of 100-civil society organisation from 5-States of India. In response to develop legal environment on

different SRHR Issues, we have developed 2-nos of Advocacy Document on Safe Abortion and Child Marriage. In order to have legal activism on the issue, we have circulated the advocacy document among Coalition Members. Under Public

advocacy activities in Badamba Block of Cuttack district we have successfully organised 12-nos of awareness Camp. The purposes of planned activities in the field area are complete elimination of Child Marriage, Prevention of Domestic Violence and Access to Comprehensive Reproductive Health Information and Services. In the current year the community members declared Say No to Child Marriage. The community members have come out to monitor the child marriage in their respective community. In

addition the public advocacy also included the issue of safe abortion.



Community Forest Right (Legal Empowerment)

The Parliament of India enacted The Scheduled Tribes and Other Traditional Forest Dwellers (Recognition of Forest Rights) Act, 2006 to assert the rights over the forestland over which they were traditionally dependent. This Act is crucial to the rights of millions of tribals and other forest dwellers in different parts of India as it provides for the restitution of deprived forest rights, including both individual rights to cultivated land in forestland and community rights over common property resources. Community Forest Rights recognized under the Forest Rights Act are important for securing livelihoods of the forest communities and for strengthening local self governance of forests and natural resources. With Financial and technical support from Foundation for Ecological Security (FES) CLAP is implementing a project phase wise on Claiming of Community Forest Right in the district of Keonjhar (A Scheduled Area), Odisha.



Freedom of Association

In India, Freedom of Association is a Fundamental Right under the Constitution of India. A large number of associations operate in the country. NGOs are a major part of such Civil Society Associations. Historically, in India a wide range of NGOs provide shelter to girls and boys student for promotion of their right concerning education. These shelters enjoy a status of hostel with facility of free lodging and boarding. However, in the recent past there has been a consistent drive to crack down such hostel facility by the Government authorities on the pretext of non-registration of such hostels as Child Care Institutions under Juvenile Justice (Care and Protection of Children) Act, 2015. Even though there is a substantial argument being advanced by such NGOs who run hostel that their institutions are not Child Care Institutions (CCI) within the meaning of Juvenile Justice (Care and Protection of Children) Act, 2015 and these are hostel facilities for advancement of right to children to education, the Government continuously reject such arguments and issues closure notice. As a result the space for civil society to operation to advance education of children of marginalised communities is being squeezed and they face prosecution.

In response to the above mentioned issues of curtailment of space for civil societies, the Committee for Legal Aid to Poor (CLAP) has been providing pro-bono legal service to various organisations to avail relief from High Court. Over last 1-year the CLAP has supported 36-hostels being run by different NGOs under its Freedom of Association Programme Strategy. Although the High Court after hearing the argument allowed these institution to operate, still in field level every day some or other form of raid or restrictions are being imposed.

Media Defence

Media Legal Defence Programme which was started in the year 2015 aims at free legal service to journalists, media houses and bloggers to uphold Freedom of Speech and Expression.

In the current year 50-numbers of cases was supported under this programme.

Apart from it CLAP Legal Service Institute organised a conference on the topic **Media Legal Defence – Issues and Challenges** on 12th April, 2018 at Press Club, Bhubaneswar. This conference was organised in the Press Club of Odisha, Bhubaneswar. It was attended by Journalists, Representatives from Media Houses and Bloggers, apart from a group of Lawyers. It is pertinent to mention that CLAP Legal Service Institute runs a programme titled Media Legal Defence Programme in India to support journalists, media houses and bloggers. As a part of this endeavour, CLAP Legal Service Institute organised this conference to identify contemporary issues and challenges being faced by media in the course of media reporting and posting in social media.



Campaign on Witch Hunting

20.4.2018, State Level Workshop on Prevention of Witch Hunting, organized by Suprativa, supported by National Commission for Women, Supported by CLAP Legal Service Institute, Hotel La Franklin, Bhubaneswar.



Food Security

With support of Centre for Child and Law, National Law School of India University, Bangalore a State Level Consultation on Implementation of NFSA, 2013 in Odisha: Scope, Issues and Challenges was organized on dated 25th April, 2018, in the Hotel Presidency, Bhubaneswar. The Consultation was attended by thirty-two participants of Civil Society Organisations that have been strongly engaging with Right to Food and other associated issues in Odisha. The Consultation was also attended by ShriHrudayaBallav Das, Former Judge, CBI Special Court, Member of the State Food Commission, Dr.SipraMallick and Smt. SgidhaPanigrahi, Member of Women Commission for OdishaDr.Bikash Das, President, CLAP and Former Advisor to the Supreme Court of India and Raj Kishore Mishra etc. The Consultation was also attended by Members of the Print Media fraternity.



Strengthening Rural Governance – Legal Support.

With the generous support of Centre for World Solidarity a project titled **Effective Local Governance for Development** under the theme of **Theme: People Centred Governance**. The programme is planned for 3-years starting from 1st April 2018 to 31st March 2021. The project proposes to cover approximately 18000 populations in 4-Gram Panchayats namely Badabarsingh, Mahulia, Sanabarsingh and Maniabandha of the Block. While all 4-Gram Panchayats identified shall be covered for contemplation of micro plans and its implementation, one Gram Panchayat namely Sanabarsingh was taken up for making a model GP as per the criteria fixed for it.



As per plan, the project seeks to enable 4,500 people including women, dalits, adivashis and minorities to gain access to different social welfare schemes such as 100-days work guarantee, forest right and food security etc. The project is going to contribute to participation of elected representatives, functional committees and marginalised communities in their own governance and development is increased.



Following activities are contemplated in the current financial year 2018-2019 (First Year of Project Operation):

Baseline Study: At the beginning of the project a baseline study was formally prepared and released to understand the situation of various social welfare schemes, nature of participation of marginalised community and the status of women in Panchayat. Baseline document of project villages prepared in a participatory manner with the identification of the target families. The documents reviewed periodically to assess the inclusion of beneficiaries under different government schemes and programmes. A database of 4000 families were prepared covering eligible persons under different social welfare schemes such as 100-days work guarantee, forest right and food security, social security schemes etc.

Preparation of Micro Plan: Under the project a training cum consultation programme was organised with direct participation of marginalised communities especially women covering 4-Gram Panchayats. For this purpose Panchayat wise consultations were held followed by an exercise in each panchayat for contemplation of participatory planning.

Development of Model Panchayat: We have a plan to develop Sababarsingh Gram Panchayat as a Model Panchayat under this project. As set 9-points of indicators were fixed for this purpose. We have found that all the 9-points indicators fulfilled in the Gram Panchayat. The Elected Representatives, the Task Force members and community leaders engaged themselves to develop their Gram Panchayat into a Model GP.

Training of Women Elected Representative: One of the major initiative under the project was to build capacity and skills of women elected representatives of Gram Panchayats. A training curriculum was developed for conducting the training. In the first phase of the project 25-numbers of elected women PRI members were trained on functions of Gram Panchayats and its various functions.

Realising Entitlements: The project has a plan to enable approximately 1,500 marginalised people to secure their entitlements under different social welfare legislations and schemes every year. In this regard village wise awareness meetings and entitlement surveys were undertaken to identify eligible beneficiaries under different laws and schemes. Legal advice, support and assistance were rendered to enable the beneficiaries to secure their entitlements. The project received 1311 application for getting benefit on the schemes of PDS, MGNREGA, Social Security, Swachha Barat Yojana etc. Out of these applications, we have provided legal aid and advice services in 910 applications. The Advocates and project personnel of CLAP successfully submitted Representation for enabling work guarantee, food security and getting benefit under various social security schemes.

Organisation of Village level Awareness Meeting: 40-nos of Village level Awareness Meeting were organised with Task Force members and Standing Committee members and capacitated them to monitor the irregularities in MGNREGA/Food security programmes.

Monitoring, Evaluation and Learning: There was an inbuilt arrangement under the project to continuously monitor identified milestones. The project is regularly monitored as per the system in place. Apart from it the Representative of the CWS monitored the progress of the activities by visiting the field area and field office.

Exposure Visit of CWS Partner Organisation: In the first phase of the project operation all the Chief Functionaries of the Partner Organisation of CWS visited the field area of CLAP to learn the local governance system in place in the project location.



ECCE – Regional Consultation.

National FORCES along with Odisha FORCES in association with CLAP Legal Service Institute on 11th & 12th June 2018 organised a Consultation program on “Quality Childcare as a Universal Right for All” for Eastern Regional States, supported by Save the Children and Lok Swasthya SEWA Trust. The Representatives of National Forces, SEWA for the states of Bihar, West Bengal, Jharkhand and Odisha with selected members from Delhi were participated in the Consultation. The objectives of the Consultation was as follows:

- The overall objective of the workshop is to *launch a campaign* on Quality Public Child Care for All.
- *Share and discuss experiences* of Child Right Groups/ FORCES members with regard to promoting the issue of Quality Public Child Care as a Right for all and making the issue visible.
- *Raise Awareness* of the above among informal workers organization, networks and campaigns, with regard to the importance of advocating for childcare provisions.
- Discuss and arrive at *key strategies* for advancing the child care campaign in the region between 2018-19.

The two days long consultation was discussed on the Quality Childcare Issues by the Legal Experts, Child Right Experts, Academicians, Representatives of Civil Society Organisations, Academicians, Social Scientists etc.

As the immediate outcome of the Consultation a Working Group Committee was formed for the Easter Region with following Members:

Formation of Regional Level Committees (Eastern Regional Committee):

1. Dr. Bikash Das, CLAP LSI, Odisha
2. Prafull Sahoo, CYSD, Odisha
3. Mrs. Bijayini Das, SANYOG, Odisha
4. SEWA Bharat, West Bengal
5. Rahul Mehta, Jharkhand
6. Sanjeev Kumar Jha, Jharkhand
7. Manish Kumar, Bihar.
8. Sangita Singh, Bihar
9. CINI Resource Centre, West Bengal



NyayaDaan.

With the vision of Access to Justice for the marginalised CLAP has undertaken a mission titled NyayaDaan. NyayaDaan is a pro-bono lawyering initiative by advocates who voluntarily offer to support a litigation of marginalised community or public interest issues for free in the court of law.

The initiative broadly addresses the perennial issue of increasing cost of litigation which deprives a large segment of society from gaining easy access to justice. This issue of high cost of litigation is interwoven with quality of legal service and delay in court proceeding. As a result of persisting problem of high cost of litigation a huge chunk of marginalised people especially women, children, scheduled castes, scheduled tribes, persons with disability and LGBTIQ are often deprived from their legal entitlement like social security measures or subjected to violence in its manifold manifestation including domestic violence. These marginalised people suffer and accept injustice in the absence of access to justice. The lack of capability to use justice system in support of improving the condition of life, by and large contributes to further marginalisation and to a condition of poverty ratchet. The state sponsored legal service does not reach pro-actively to resolve the issues.

In response to the persisting problem of high cost of litigation and inadequate reach out of state sponsored legal service, the CLAP Legal Service Institute has launched NyayaDaan - A Pro-Bono Lawyering Initiative in 2015 to

overcome the challenges in Access to Justice. The initiative engages lawyers to conduct at least one case in a year of marginalised people free of cost to secure justice. Over 3-years (2015, 2016 and 2017) the CLAP has scaled the number of lawyers from 10 to 25. As a result, not only Access to Justice has been ensured but also quality legal service and timely delivery of justice could be made possible as the lawyers had shown seriousness without an attitude of earning money. Prior to launching of NyayaDaan, the CLAP built capacity of young lawyers under its programme Young Lawyers for Justice Fellowship Programme

The World of Justice can be different to a huge chunk of marginalised people who are presently deprived of gaining Access to Justice due to incapacity to bear the cost of litigation. This will accomplish their fundamental human right to seek and redress their grievances. While Access to Justice is a fundamental human right, quality legal service itself progressively helps in realisation of all other human rights conferred on individual by giving opportunity to secure rights in the courts of law. This initiative is primarily aimed at accomplishment of fundamental human rights for those who are so far left out from the mainstream justice. Besides, NyayaDaan Initiative has a potential to address other major issues affecting justice system in India i.e. delay justice and quality legal service as lawyers when voluntarily offer their professional services are only concerned about delivering justice in a right time. It has the potentiality to change the justice

Foundation Day

CLAP Legal Service Institute observed its 37th Foundation Day on 18th November, 2018. It was celebrated in the premises of Sarala Bhawan, Cuttack. On this occasion Hon'ble Minister of Law Shri Pratap Jena attended as Chief Guest and Dr. Bikash Das, President of the organization chaired the Public Meeting. On this auspicious occasion CLAP felicitated Nyaya-Jyoti Samman Award to following person for their support to CLAP for advancement of Human Rights with Dignity in the year 2017-2018:

1. Hon'ble Shri Justice Bira Kishore Mishra, Former Judge, Orissa High Court and Former Acting Chairperson, Odisha Human Right Commission.
2. Shri Gopabandhu Pattnaik, Superior Judicial Service, Former District Judge, Puri and Former Member Secretary, Odisha State Legal Service Authority.
3. Shri Prafulla Kumar Sahoo, Founder and Chairman, Centre for Youth and Social Development.
4. Shri Sitakanta Mishra, Chairperson, PAKHEE Trust.
5. Shri Pramoda Kumar Raulo, Legal Advisor, Salgadia Happy and Holy Home.



Similarly the Citizen Award – 2018 also conferred to Dr. Debasish Jethy, MBBS, MAE, Epidemiology Specialist, Cuttack.

On this Foundation Day Function the CLAP Souvenir-2018 was unveiled by the Hon'ble Law Minister, Pratap Jena.

On this occasion a souvenir was released by the Hon'ble Law Minister.



In memory of Founder

A State Level Sradhanjali Sabha on the occasion of 92nd Birth Anniversary of Eminent Sarvodaya Leader and Founder of CLAP Legal Service Institute Late Shyam Sundar Das was observed on 4th October, 2018 at 10.30 am in the Conference Hall of Lohia Academy, Bhubaneswar.



On the occasion awarded prize to law students of various Law Colleges and Law University of Odisha who took part in the First Shyam Sundar Das Memorial Debate Competition on the theme Bird;s Eye View on Consensual Unnatural Sex – Issues and Challenges in the Paradigm Shift.

In the Sradhanjali Sabha following Guests along with Board Members of CLAP were present to offer tributeto the legendary soul and distributed certificates to the winner of Debate Competition:

1. Hon'ble Shri Justice Bira Kishore Mishra, Former Judge, Orissa High Court and Former Acting Chairperson, Odisha Human Right Commission.
2. Shri Gopabandhu Pattnaik, Superior Judicial Service, Former District Judge, Puri and Former Member Secretary, Odisha State Legal Service Authority.
3. Shri Prafulla Kumar Sahoo, Founder and Chairman, Centre for Youth and Social Development.
4. ShriSarat Chandra Mishra, Former DGP.
5. Snigdharani , Former Member, Women Commission.
6. Madhu Bhai, National Youth Project



Internship

The CLAP has a special programme for giving opportunity to law students of different law universities and colleges to undergo internship at Legal Service Institute-CLAP. Generally the internship is a short duration engagement of law students to learn practical aspects of social welfare legislation. In the year 2018-2019 approximately 118 numbers of students from 5-different Law Institutions had undergone internship on different periods.

1	Mallika Goenka	Madhusudan Law College, CTC
2	Jyotishman Bisoi	KIIT School of Law, BBSR
3	Monalisha Chandra	Madhusudan Law College, CTC
4	Sanghamitra Mallik	The Law College, CTC
5	Priyadarshani Biswal	The Law College, CTC
6	Rashmita Bhatta	Madhusudan Law College, CTC
7	Shagun Joshi	Manipal University, Jaipur
8	Abhijit Mohanty	Amity University, Jaipur
9	Monalisa Jena	Symbiosis Law School, Hyderabad
10	Simran Pradhan	Symbiosis Law School, Hyderabad
11	Jijnasa Panda	The Law College, CTC
12	Priyanshu Panda	The Law College, CTC
13	Arpita Aparajita Singh	The Law College, CTC
14	Himshi Katikia	The Law College, CTC
15	Subham Sahoo	The Law College, CTC
16	Hritik Ranjan Dash	The Law College, CTC
17	Kirtika sarangi	ICFAI law School, Hyderabad
18	Ayesha Adyasha	Alliance School of Law, Bangalore
19	Ritesh Patnaik	National Law University, Delhi
20	Swagata laxmi Sinha	The Law College, CTC
21	Meghna Prusty	The Law College, CTC
22	Baishali Pattnaik	The Law College, CTC
23	Kumar Rajranjan	The Law College, CTC
24	Jashobanta Naik	The Law College, CTC
25	Tejaswini Patri	KIIT School of Law, BBSR
26	Monalisha Sahoo	KIIT School of Law, BBSR
27	Debika Banarjee	KIIT School of Law, BBSR
28	Sudeep Kumar Mishra	KIIT School of Law, BBSR

29	Shreya Das	KIIT School of Law, BBSR
30	Barnali Das	KIIT School of Law, BBSR
31	Ayushee Priya	KIIT School of Law, BBSR
32	Sreejoy Pattanaik	KIIT School of Law, BBSR
33	Soumya Subhashree Bhal	KIIT School of Law, BBSR
34	Arya Senapati	KIIT School of Law, BBSR
35	Susree Shanskriti Swain	KIIT School of Law, BBSR
36	Swayamsiddha Das	KIIT School of Law, BBSR
37	Sreeja Pattanaik	KIIT School of Law, BBSR
38	Mayank Gupta	KIIT School of Law, BBSR
39	Pujarinee Singh	The Law College, CTC
40	Rupali Moharana	The Law College, CTC
41	Shivani Singh	The Law College, CTC
42	Biswashree Priyadarshani Das	The Law College, CTC
43	Chinmayee Das	The Law College, CTC
44	Tualisha Artaqa	The Law College, CTC
45	Ayesha Mohanty	The Law College, CTC
46	Subhashree Mallick	The Law College, CTC
47	Niva Das	The Law College, CTC
48	Sarada Prasad Nayak	The Law College, CTC
49	Sidhi Sadhan Pati	The Law College, CTC
50	Subrat Kumar Sahu	The Law College, CTC
51	Pallav Panda	The Law College, CTC
52	Sukanya Panda	The Law College, CTC
53	Deepsikha Mohanty	The Law College, CTC
54	Subhra Subhadarshini	The Law College, CTC
55	Padmini Behera	The Law College, CTC
56	Subhasmita Samant	The Law College, CTC
57	Tamanna Mohanty	The Law College, CTC
58	Subhankar S. Mohapatra	The Law College, CTC
59	Satwik Kumar Pattanaik	The Law College, CTC

FINANCIAL SUMMARY 2018 - 2019

BALANCE SHEET

FOR THE YEAR ENDED 31st MARCH 2017

Application Funds	Amount in INR(Lakhs)
Fixed Assets	26.76
Investments & Fixed Deposits	1.20
Current Assets	10.78
Loans & Advances	1.57
Total Assets	40.31
Sources of Funds	Amount in INR (Lakhs)
Corpus Fund	1.39
General Funds	39.49
Designated Funds	8.44
Restricted Funds	-23.47
Loans / Borrowings	1.18
Current Liabilities	13.28
Total Liabilities	40.31

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31st MARCH 2014

Income:	Amount in INR (Lakhs)
Grants and Donation	49.99
Fees and Subscriptions	7.58
Other Income	9.39
Total Income	66.96
Expenditure:	Amount in INR (Lakhs)
Programme Expenses	82.20
Operating Expenses	2.47
Other Expenses	2.28
Excess of Income over Expenditure	-19.99
Total Expenditure	66.96

Note: Extracted from Audit Statement of Accounts 2018 - 2019

Bankers: 1. Indian Overseas Bank, Cuttack Branch, P.K.Parija Road, Cuttack.
2. Canara Bank, Buxi Bazar Branch, Mangalabag, Cuttack.

Statutory Auditors: Patro & Co., Chartered Accountants, Cuttack

GOVERNANCE

The organization is governed by a group of legal professionals on its Board of Management. The organisational structure of the CLAP for purposes of its effective governance is carved out in adherence to the Memorandum of Association (MOA) along with Rules and Regulation of the Society. A brief description of the governance structure of CLAP is as follows:

- **General Body:** The General Body functions as the Board of Management of the organisation. It is the apex policy making body as well as the entire governance of the organisation rests on it. The members of the General Body are drawn from legal fraternity such as judges, lawyers, law faculty, legal researcher, eminent legal experts, social activists and person having substantial amount of work on Legal Aid and Human Right. The General body meets once annually in the month of April to approve Annual Plan and Budget for upcoming financial year, review the Annual Report of the preceding year, approve annual audited statements of accounts for the preceding financial year and adopt policies for the organisation.
- **Executive Committee:** Every year the General Body in its annual meeting elects an Executive Committee the term of which is one year between April-March for the preceding year. It is consisted of a minimum 7 members and maximum 9-members. At present it consists of 7-members out of which 3 are women. The Executive committee is responsible for execution of plan of action and enforcement of the policies approved by the General Body. The Executive Committee meets at least 4-times a year for review of progress of work, financial monitoring and implementation of policies.
- **Office Bearers:** For regular organizational policy decisions and its enforcement, the Office Bearers consisting of the President, Vice-President and Secretary cum Project Coordinator serve the organisation. President is the head of the organisation. The President provides leadership to the organisation as a whole and facilitates policy direction. The President supports the Board of Management of the organisation to prioritise issues, contemplate strategic plan and develop organisational policies.

**ROLL OF MEMBERS
2018-2019
Committee for Legal Aid to Poor (CLAP)**

Sl. No	NAME & ADDRESS	POSITION	Email address with Phone.
1.	Prof. P. K. Sarkar HIG - 161, Sailashree Vihar, Chandrasekharapur, Bhubaneswar - 751021.	Chairperson, General Body	Phone: 7327860515 Email: professor.pradipsarkar@gmail.com
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List of Organisational Policies:

1. Gender Policy.
2. Equity and Diversity Policy
3. Sexual Harassment Policy
4. Child Protection Policy
5. Finance Policy
6. Transparency and Accountability Policy
7. Conflict of Interest Policy
8. Anti-Corruption Policy
9. Procurement Policy
10. Donation Policy